

Conkling Park Area Community Association
Board Meeting Minutes
Sunday August 11, 2013

Attendance – Bill Swick, Jerry Metz, Donna Francis, Sandie Virga, Phil Fredericksen, Larry Ham, Dale Newberry

Call Meeting to Order – Donna called the meeting to order at 7:05 p.m. She extended a welcome to new board members Larry Ham and Dale Newberry.

1. June 23 Minutes approval – Minutes for the last board meeting are available on the website and were approved without further review.
2. Treasurer's Report – Jerry reported that a mail box for the association has been set up and the new address is PO Box 1, Plummer. The checking account has been moved to Sterling Bank in Plummer. He provided an updated report reflecting a \$2,965.56 balance, which includes \$250 in annual dues. Bill stated that he would need to see the checkbook and checkbook register for auditing purposes. Also, Bill indicated that he would continue to complete the annual tax report to the IRS. The treasurer's report was approved by the board.
3. Firewise – Phil reported on the program and indicated that the CPACA website would be updated with Firewise information.
4. Fireworks Signage – Bill – misspelling of Kootenai County on the signs was brought up, the sign company in St. Maries will make needed corrections. Sandie has the signs and Donna will pick them up and take them to St. Maries. Overall, the signs were very helpful and seemed to help keep fireworks activity to a minimum. .
5. Participation at the Annual Meeting – Bill raised concerns about the need to create an environment in which CPACA members feel that they can raise issues without reprisal or negative feedback. All agreed that the Board needs to encourage participation at the annual meeting and to use standard Rules of Order for managing the overall process of raising issues and then appropriately dealing with them.
6. Website Renewal – Phil is the contact person – cost for website support for 2 years is \$140. The contact e-mail address is: jermetz@yahoo.com. Phil has paid the fee, which considering a discount totals \$126.18.
7. Worley Highway District – Discussion held concerning need for more Conkling Park representation and visibility with WHD meetings, particularly as they relate to erosion issues with Conkling Park Drive. The present WHD schedule indicates virtually no activity to improve the road, which is deteriorating. As part of Board Elections, Dale Newberry and Sandie Virga agreed to take a more active role. (Note from the June 23 Board meeting: the project to blacktop the road from the top of Conkling Park Drive to beyond the docks is estimated at \$725,000 and the timeline has been extended to 2034. Community funding to defray development cost would move the timeline up. Election for supervisors should be within a couple of years and it would be very helpful to elect someone who would be more familiar with Conkling Park road issues).

8. Officer Elections – Donna – board members were asked about their interests in terms of supporting CPACA. Jerry indicated he would continue as Treasurer and Secretary but would like to start transferring responsibility for Association communications to someone else. Donna indicated that she could help in this regard and the first step would be to ensure that the CPACA e-mail group addresses are available to other board members. Jerry will work with Donna on this. Elections were held with the following appointments approved by the Board:

Phil Fredericksen – President

Sandie Virga – Vice President

Secretary and Treasurer – Jerry Metz – Donna providing backup

9. Meeting schedule – a minimum of 3 board meetings per year, in addition to the annual member meeting in July. Next board meeting will be held on **Sunday, Sept 22** at the Metz house.

Adjourn – The meeting adjourned at approximately 8:45 p.m.

Submitted by Jerry Metz, Secretary